

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the eighteenth day of December A.D., 2018, by successive adjournments from the September term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also present: County Administrator Maria Gomes, Facilities Superintendent Scott Aguiar, Wendy Irons, Adele Sands, Robin VanRotz, Ken Raymond and calling in to the meeting County Treasurer, Christopher Saunders.

The meeting was called to order at 4:05 pm by Chairman Kitchen.

Received a notice from the Bristol County Agricultural High School regarding the following employment matters:

- | | | |
|---------------------------|-----------------------------|--------------------|
| 1. Elizabeth Damiano Ward | Senior Class Advisor | Effective 12/11/18 |
| 2. Leslie A. Blanchette | Voc. Curriculum Coordinator | Effective 12/11/18 |

Received a notice from Register Frederick M. Kalisz, Jr of the New Bedford Registry of Deeds on the following employment matters:

- | | | |
|-----------------|---------------------------|--------------------|
| 1. Deborah Rose | Admin. Asst./Confidential | Effective 12/31/18 |
|-----------------|---------------------------|--------------------|

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the CP's as presented.

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to approve the following warrants:

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| Payroll Warrant 19055 | \$187,116.16 |
| Payroll Warrant 19058 | \$160,352.93 |
| AP Warrant 19054 | \$463,048.19 |

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the minutes of December 5, 2018.

Passover item #5 until the Treasurer calls in.

County Administrator Gomes indicated that Joseph Pacheco, the Chairman of the Bristol County Advisory Board had provided two dates for the Advisory Board meeting- January 31, 2019 or February 7, 2019. January 31, 2019 was chosen, reserving February 7, 2019 for a snow date.

A communication was received from Roxanne Donovan, Executive Director of the Bristol County Retirement System indicating that the FY2020 pension obligation for the County would be \$1,277,923.00. Received and placed on file.

Upon motion of Commissioner Mitchell and seconded by Commissioner Saunders it was voted to approve and forward to the Treasurer's Office for payment the expenses submitted from Mike Vining of the Bristol County Print Shop in the amount of \$24.79.

| | |
|--|-----------------------|
| To be paid to Vendor # 4005 from 10400-53361 | \$21.21 |
| 10400-53399 | <u>\$ 3.58</u> |
| Total | \$24.79 |

Upon motion of Commissioner Saunders and seconded by Commissioner Mitchell it was voted to approve and forward to the Treasurer's Office for payment the invoice #**54647** in the amount of **\$5,400.00**, received from **Lynch Marini & Associates, Inc.**, 99 Longwater Circle, Suite 200, Norwell, MA 02061 for the Fiscal Year 2018 Audit.

Vendor #**2493** charged to **13420-52233** from the **Fiscal Year 2019 Budget**.

County Administrator Gomes stated that a notice had been received from the Massachusetts Historical Commission announcing the deadline for Round 25 of the Massachusetts Preservation Projects Fund ('MPPF'). She stated that she had phoned the Historical Commission after the last meeting inquiring about matching grants. She was told by Paul Holtz that the County was not eligible to apply for the grant because it was not a "municipality or nonprofit organization". Administrator Gomes had found some information showing that the County had received a \$100,000 grant in 2006. She would do more follow-up.

The second quarter payment for the State rental at the courthouses has been received in the amount of \$453,174.18.

Ms. Gomes wanted to have a discussion with the County Treasurer about the possibility of a supplemental article on the agenda for additional funds to do some unexpected repairs at the Taunton Superior Court. Commissioner Kitchen told Ms. Gomes to speak with the Director of Accounting.

The recent lock replacement cost at the New Bedford Trial Court will be reimbursed to the County during this fiscal year. It amounts to \$2,660.00. The funds would be redeposited to the New Bedford Trial Court account.

The new IRS mileage rates have been published. The new rate for 2019 is .58 cents per mile.

Upon motion of Commissioner Saunders and seconded by Commissioner Mitchell it was voted to approve and forward to the Treasurer's Office for payment the **Invoice #4** in the amount of **\$292.50** to **Valerio, Dominello & Hillman, LLC**, One University Avenue, Suite 300B, Westwood, MA 0209 for rendering a legal opinion to the County.

Vendor #**7806** to be paid from: **13420-52235**

Upon motion of Commissioner Saunders and seconded by Commissioner Mitchell it was voted on the recommendation of County Administrator Gomes, in accordance with the Massachusetts Code of Regulations, to approve and forward to the Treasurer's Office for payment the following medical bills incurred by the employee listed in the schedule below as a result of an injury received in work-related accident:

| EMPLOYEE DOI | DOS | VENDOR | AMOUNT SUBMITTED | AMOUNT PAID |
|-----------------|----------|---|---------------------|----------------|
| Glenn Souza | 10/18/18 | Kelly Martin DC 118 Summer Street RT 140 Taunton, MA 02780 | | |

| | | |
|----------|--------------|------------------|
| 10/25/18 | \$275.00 | \$109.33 |
| 10/30/18 | \$180.00 | \$ 63.01 |
| 10/31/18 | \$180.00 | \$ 63.01 |
| 11/01/18 | \$180.00 | \$ 63.01 |
| 11/06/18 | \$180.00 | \$ 63.01 |
| 11/07/18 | \$180.00 | \$ 63.01 |
| 11/08/18 | \$180.00 | \$ 63.01 |
| 11/13/18 | \$180.00 | \$ 63.01 |
| 11/14/18 | \$180.00 | \$ 63.01 |
| 11/15/18 | \$180.00 | \$ 63.01 |
| 11/20/18 | \$180.00 | \$ 63.01 |
| 11/21/18 | \$180.00 | \$ 63.01 |
| 11/23/18 | \$180.00 | \$ 63.01 |
| 11/27/18 | \$250.00 | <u>\$ 125.07</u> |
| | TOTAL | \$991.60 |

The UAW contract for FY'18-FY'20 had been re-typed to include the most recent MOA. The document was signed by the Commissioners.

County Treasurer Saunders joined the meeting by telephone at 4:21 pm. He had just completed the bid opening for the bonds on the Bristol County Agricultural High School Project. Three (3) banks bid: Bristol County Savings Bank, Peoples United and Webster Bank who submitted 13 minutes late. They did not totally disregard Webster. All three were reviewed. The Bristol County Savings Bank was the best at 2.874%, Peoples United was 3.925% and Webster Bank was 3.413%. The bid was awarded to Bristol County Savings Bank. The Bond Anticipation Note ('BAN') would be for one year. The bond could be reevaluated if needed. The documents for the closing are being drafted. Hopefully they would be ready by Thursday morning.

The BAN can be refinanced into another BAN or into a long-term bond for 30 years. The County Treasurer would need some updated information regarding the project schedule so that it could be added as an Exhibit to the BAN documents. Also, has the Long Term Project Budget changed? Has the project time line changed? Has the Cash Flow Summary Forecast changed? He indicated that there would be no debt service for about 1.5 years. Long term borrowing could possibly be scheduled for a July 1, 2020 start date. Commissioner Kitchen asked Treasurer Chris Saunders if he could attend the Advisory Board meeting on January 31, 2019 to speak to the borrowing. He would plan on attending.

Wendy Irons asked a question about how payment would be processed for the school project. Chris Saunders explained that the payment should be submitted under a separate warrant noted as "Aggie Project Warrants". The Treasurer's Office will set up the account. No interest on the short term borrowing is due at this time. The interest will most likely be rolled into the long term bond or if needed another short term borrowing.

Treasurer Saunders has drafted an OPEB document. He will email it for review by the Commissioners for their review.

Facilities Superintendent Aguiar stated that a pull test would be done on the rear roof section of the Taunton Superior Court tomorrow to see where plywood could be anchored to begin the roof repair.

A motion was made at 4:45 pm to adjourn.