

## THE COMMONWEALTH OF MASSACHUSETTS

## BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the twentieth day of November A.D., 2018, by successive adjournments from the September term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also present: County Administrator Maria Gomes and Facilities Superintendent Scott Aguiar.

The meeting was called to order at 4:05 pm by Chairman Kitchen.

Received a notice from the Bristol County Agricultural High School regarding the following employment matters:

- |                       |                  |                    |
|-----------------------|------------------|--------------------|
| 1. Deborah A. Coderre | Account # Change | Effective 11/20/18 |
| 2. Janice Makarchuk   | Sub. Teacher     | Effective 11/26/18 |
| 3. John Martin        | Sub. Watchman    | Effective 11/21/18 |

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the CP's as presented.

It was noted that payroll warrant # 19048 in the amount of \$158,521.50 was approved by all the Commissioners on November 19, 2018 due to the holiday week and early payroll.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the Accounts Payable warrant #19047 in the amount of \$45,172.70.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the minutes of November 6, 2018.

An invitation to participate in the City of Taunton Christmas Parade was received and placed on file.

Communications were received from Business Manager, Wendy Irons regarding the Sick Leave Bank employee deposits.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted in accordance with the rules and regulations regarding the Sick Leave Bank Enrollment for the Bristol County Agricultural High School Support Staff Association/MTA contract, to increase the number of days by 6, bringing the total number of hours in the bank to 176 for the 2018–2019 school year.

It was further voted to notify the County Treasurer's Office of this action and to make the proper deductions to those who donated.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted in accordance with the rules and regulations regarding the Sick Leave Bank Enrollment for the Bristol County Agricultural High School Teachers Association (MTA/NEA) contract, to increase the number of days by 28, bringing the total number of hours in the bank to 378.50 for the 2018–2019 school year.

It was further voted to notify the County Treasurer’s Office of this action and to make the proper deductions to those who donated.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted on the recommendation of County Administrator Gomes, in accordance with the Massachusetts Code of Regulations, to approve and forward to the Treasurer’s Office for payment the following medical bill incurred by the employee listed in the schedule below as a result of an injury received in work-related accident:

EMPLOYEE	DOS	VENDOR	AMOUNT SUBMITTED	AMOUNT PAID
Deborah Lima-Gonsalves DOI 7-30-18		<b>Southcoast Physicians Group PO Box 415022 Boston MA 02211-5022</b>		
	09/20/18		\$539.00	\$188.86
	<b>TOTAL INVOICES:</b>		<del>\$539.00</del>	<b>\$188.86</b>

To be paid to vendor #2578, Remit #8, from 13402-54404.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted on the recommendation of County Administrator Gomes, in accordance with the Massachusetts Code of Regulations, to approve and forward to the Treasurer’s Office for payment the following medical bill incurred by the employee listed in the schedule below as a result of an injury received in work-related accident:

EMPLOYEE	DOS	VENDOR	AMOUNT SUBMITTED	AMOUNT PAID
Deborah Lima-Gonsalves D.O. I 7-30-18		<b>St. Anne’s Hospital P.O. Box 417053 Boston, MA 02241</b>		
	10/25/18		\$67.28	\$65.91
	<b>TOTAL INVOICES:</b>		<del>\$67.28</del>	<b>\$65.91</b>

To be paid to vendor #154 from 13402-54404.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted on the recommendation of County Administrator Gomes, in accordance with the Massachusetts Code of Regulations, to approve and forward to the Treasurer’s Office for payment the following medical bill incurred by the employee listed in the schedule below as a result of an injury received in work-related accident:

EMPLOYEE	DOS	VENDOR	AMOUNT SUBMITTED	AMOUNT PAID
<b>Deborah Lima-Gonsalves</b> <b>D.O. I 7-30-18</b>		<b>Prima Care PC.</b> <b>P.O. Box 1029</b> <b>Fall River, MA 02722-1029</b>		
	11/6/18		\$225.00	\$65.91
		<b>TOTAL INVOICES</b>	<del>\$225.00</del>	<b>\$65.91</b>

To be paid to vendor #**3152** from **13402-54404**.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve Administrator Gomes' attendance at the 2019 Annual MMA Meeting & Trade Show, to be held on January 19, 2018. Registration cost is \$180.00.

To be paid to Vendor #**7657** from **10300-52241**.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve Administrator Gomes' attendance at the MMPA Holiday Meeting on Thursday, December 6, 2018. Meeting cost \$40.00.

To be paid to Vendor # \_\_\_\_ from **10300-52241**.

A communication was received from Register Frederick M. Kalisz, Jr. regarding the return of an unreconciled balance of \$6,991.00 to the County's General Fund. Received and placed on file.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the County Treasurer's Office for payment to **Valerio, Dominello & Hillman, LLC**, One University Avenue, Suite 300B, Westwood, MA 02090 **Invoice #3** in the amount of **\$67.50** for rendering a legal opinion to the County.

Vendor #**7806** to be paid from: **13420-52235**

Commissioner Kitchen asked that the legal opinion should be sent to Treasurer Saunders' Office, Superintendent Sands, Business Manager Wendy Irons and Advisory Board Chairman, Joseph Pacheco.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve in accordance with the documentation received from Michelle Loranger, Executive Director, **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated November 2, 2018 to approve and forward to the Treasurer's Office, an invoice for expenses related to **November** rent only (all occupancy costs are included in the total rent cost) in the amount of **\$2,916.00**.

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to engage **Atlantic Elevator South Co., Inc.**, 1900 Fall River Avenue, Seekonk, MA 02771, to file and arrange for the required annual inspection and safety test for the two elevators located at the New Bedford Third District Courthouse, 75 N. Sixth Street, New Bedford, MA- which is required by the Commonwealth of Massachusetts General Laws, Section 64, Chapter 143.

It was further voted to authorize the County Treasurer to issue a check in the amount of \$842.00 for two (2) units, permit application fee of \$ 400.00 for each unit tested, \$ 21.00 each for Permit Processing Fees, to be made payable to the Atlantic Elevator South Co., Inc. for electronic filing (**Quote# Q-8391**).

Vendor #282 be charged to Budget Item # **10618-54479**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the emergency repair of the rear roof section (above the main courtroom) at the Taunton Superior Court and to award the contract to **Crocker Architectural Sheet Metal Co., Inc.**, vendor # **7766**, 129 Southbridge Road, N. Oxford, MA 01537 in the amount of **\$226,500.00**. Administrator Gomes is authorized to execute the Massachusetts Standard Contract. Crocker Architectural will be need to provide the proper insurance and bonds required under MGL 30B. The County has received its emergency waiver from DCAMM to proceed with the emergency repair due to the water leaking into the courtroom and hallway areas.

At this time, the County does not accept the amount that the insurance company's report of damages to the rear section of the building is stating.

#### Administrator's Report

Administrator Gomes reported that the work on the dropped ceiling in the County Treasurer's Office is scheduled to begin on November 23 & 24<sup>th</sup>. The ceiling installers will come in followed by the electrician.

The New Bedford Trial Court window sealing work has begun. Facilities Manager Aguiar reported that the lower level was completed and work has begun on the higher windows.

The next scheduled meeting is Wednesday, December 5, 2018, which is the statutory date required for the County Commissioners to certify the Register of Deeds votes.

The calendar year 2019 meeting schedule was reviewed and approved for distribution.

Administrator Gomes reported that a check in the amount of \$26,843.63 had been received from Blue Cross Blue Shield of Massachusetts. These funds represent the audited balance of the self-insured health insurance account that the County closed with BCBS in 2010. The funds would be noted as a receipt and deposited into the general fund.

Upon motion of Commissioner Mitchell, and seconded by Commissioner Saunders, it was voted to approve the invoice #20312 from *Jose Cardozo Contracting Co.*, 150 Four Winds Drive, Fall River, MA 02720 in the amount of **\$3,710.00**, for repair of the supports for heating pipes and the construction of a vented box system to cover said pipes at the Taunton Superior Court, in the former 1<sup>st</sup> floor juvenile courtroom. **Vendor #2893** to be paid from **10610-52299**.

Upon motion of Commissioner Mitchell, and seconded by Commissioner Saunders, it was voted to award the bid to the lowest bidder, **FAB Flooring, Inc.**, 1068 Slade Street, Fall River, MA 02724 based on quote #1160 dated November 14, 2018 for **\$3,809.82**. Said quote is to remove and replace carpeting in the former 1<sup>st</sup> floor juvenile courtroom at the Taunton Superior Court. **Vendor #7258** to be paid from **10610-52299**.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office, invoice #114034 in the amount of **\$425.00** from the **Massachusetts Municipal Association** ('MMA'), One Winthrop Square, Boston, MA 02110, for the annual dues from December 1, 2018 through November 30, 2019. Vendor #7657 to be charged to **13420-52234**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office for payment, invoice #54619 in the amount of **\$8,000.00**, received from **Lynch Marini & Associates, Inc.**, 99 Longwater Circle, Suite 200, Norwell, MA 02061 as an invoice for the Fiscal Year 2018 Audit. Vendor #2493 charged to **13420-52233** from the **Fiscal Year 2019 Budget**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to award the snow plowing and shoveling contract for the Taunton Superior Court and the Taunton Registry of Deeds, as stated in the estimate #101 dated November 18, 2018, to **Reis Property Management**, 259 Whetstone Hill Road, Somerset, MA 02726. Vendor# , to be paid from **10610-52298**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted to approve the request of David Santoro to use the Attleboro District Court on North Main Street in Attleboro to hold an Eagle Court of Honor on **January 9, 2019** from 6:15 pm to approximately 8:30 p.m.

A motion was made by Commissioner Mitchell to adjourn at 4:37 pm.