

## THE COMMONWEALTH OF MASSACHUSETTS

## BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the thirteenth day of September A.D., 2017 by successive adjournments from the March term of the previous year.

Present: Chairman Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also in attendance, Maria Gomes-County Administrator and Scott Aguiar, Facilities Superintendent.

Meeting commenced at 4:05 PM

The payroll and warrants for week ending September 9, 2017 were reviewed and signed by the Commissioners on September 12, 2017.

A motion was made by Commissioner Saunders and seconded by Commissioner Mitchell to receive and approve the following FY 18 budget salary increases effective July 1, 2017:

- |                            |   |
|----------------------------|---|
| 1. Barry Amaral            | Taunton Register of Deeds   |
| 2. Frederick M Kalisz, Jr. | New Bedford Register of Deeds                                       |
| 3. Susan A. Morris         | Senior Executive Admin. Assistant                                   |
| 4. Christopher T. Saunders | County Treasurer  |
| 5. Lisa Rogers             | Director of Accounting  |
| 6. Bernard J. McDonald     | Fall River Register of Deeds  |
| 7. John P. Collias         | Assistant Register of Deeds   |
| 8. Virginia L. Plasski     | Data Processing Director  |
| 9. Heather M. Ciullo       | Exec. Administrative Assistant (effective 8/7/17-date of promotion) |

Received notices from the Bristol County Agricultural High School regarding the following employment matters:

- |                                 |                                |                   |
|---------------------------------|--------------------------------|-------------------|
| 1. Alyssa Costa                 | JV Cross Country Coach         | Effective 9/5/17  |
| 2. Bethany A. Boudreau-Santilli | Step Increase                  | Effective 8/27/17 |
| 3. Angela Scanlon               | Termination-Guidance Counselor | Effective 9/08/17 |
| 4. Tennille E. Kazijian         | Teacher payment account        | Effective 8/27/17 |
| 5. Kathryn Zuber                | Sub. Teacher Termination       | Effective 9/18/17 |
| 6. Kathryn Zuber                | Teacher                        | Effective 9/18/17 |

A communication was received from Bernard McDonald at the Fall River Registry regarding a proposal he had received on the potential need to upgrade the fire alarm system due to changes in the City of Fall River's Fire Department system. The Commissioners asked the Facilities Superintendent to check into the time frame for the change and report back his finding.

Mr. Aguiar also reviewed a quote from Atlantic Elevator for the New Bedford Superior Court. The Commissioners questioned the increase in cost and asked Mr. Aguiar to inquire about it.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to award the contract to clean the carpets at the New Bedford Trial Court at 75 N. Sixth Street, New Bedford, MA to **Dream Carpets, Inc.** 233 Bridle Way, Tiverton, RI 02878 in the amount of **\$3,950.00**.

To be paid to Vendor #6527 from **10618-52269**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to award the contract to repair the pneumatic controls at the New Bedford 3<sup>rd</sup> District Courthouse roof, 75 N 6<sup>th</sup> Street, New Bedford, MA to **Air Masters**, 59 Turner Street, Fall River, MA 02720 in the amount of **\$1,538.72**.

Vendor # **5401** from **10618-52269**.

Upon motion of Commissioner Saunders and seconded by Commissioner Mitchell, the Facilities Superintendent was directed to seek an additional quote from Sequin Electric for the re-lamping of the New Bedford Superior Court house areas that were still in need of LED lighting.

A motion was made by Commissioner Mitchell and seconded by Commissioner Saunders to approve the minutes of August 22, 2017.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to issue the **Fiscal Year 2018** County Tax to the communities of Bristol County in the amount of **\$6,358,318.39** as follows:

Acushnet	1.00	\$121,457.85
Attleboro	3.85	\$467,612.72
Berkley	0.70	\$85,020.49
Dartmouth	4.94	\$600,001.77
Dighton	0.81	\$98,380.86
Easton	3.02	\$366,802.70
Fairhaven	1.82	\$221,053.29
Fall River	4.90	\$595,143.46
Freetown	1.16	\$140,891.10
Mansfield	3.18	\$386,235.96
New Bedford	5.08	\$617,005.87
No. Attleborough	3.46	\$420,244.16
Norton	1.98	\$240,486.54
Raynham	1.82	\$221,053.29
Rehoboth	1.59	\$193,117.98
Seekonk	2.02	\$245,344.85
Somerset	1.90	\$230,769.91
Swansea	1.91	\$231,984.49
Taunton	4.36	\$529,556.22
Westport	2.85	\$346,154.87
<b>TOTAL</b>		<b>\$6,358,318.39</b>

Upon motion of Commissioner Kitchen, seconded by Commissioner Saunders, it was voted to purchase # 2 and # 4 fuel oil for the Taunton Court Complex, New Bedford Superior Courthouse and the New Bedford Registry of Deeds, under the State No. 2 and No. 4 Heating Fuel Contract (ENE 45) from **Global Montello Group Corp.** 800 South Street, Waltham, MA 02454, effective October 1, 2017 through September 30, 2018, to be purchased at a fixed differential price to be applied to the daily changing lowest wholesale Boston Price, as published daily in the Journal of Commerce. Less than Truckload Differential pricing (.2082) is applicable for all deliveries under 8,000 gallons. Truckload Differential Pricing (.0432) is applicable for deliveries of 8,000 gallons or more.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted in accordance with the documentation received from Michelle Loranger, Executive Director, **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated August 16, 2017, to approve and forward to the Treasurer's Office, an invoice for expenses related to July rent only (all occupancy costs are included in the total rent cost) in the amount of \$2,782.00.

It is noted this is for vendor # 6891 and will be charged to -01000-54490.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted in accordance with the documentation received from Michelle Loranger, Executive Director, **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated August 16, 2017, to approve and forward to the Treasurer's Office, an invoice for expenses related to August rent only (all occupancy costs are included in the total rent cost) in the amount of \$2,782.00.

It is noted this is for vendor # 6891 and will be charged to -01000-54490.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted in accordance with the documentation received from Michelle Loranger, Executive Director, **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated September 5, 2017, to approve and forward to the Treasurer's Office, an invoice for expenses related to September rent only (all occupancy costs are included in the total rent cost) in the amount of \$2,782.00.

It is noted this is for vendor # 6891 and will be charged to -01000-54490.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted in accordance with the documentation received from Michelle Loranger, Executive Director, **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated August 22, 2017, to approve and forward to the Treasurer's Office, an invoice for expenses related to the May, 2017 rent correction only in the amount of \$536.00.

It is noted this is for vendor # 6891 and will be charged to -01000-54490.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to authorize payment of an emergency repair of the floor of the Second Floor- Main Courtroom at the **New Bedford Superior Court** as presented in the August 27, 2017 estimate and Invoice # 20059 from *Jose Cardozo Contracting Co.*, 150 Four Winds Drive, Fall River, MA 02720 in the amount of **\$485.00**

Vendor # **2893** charged to **10611-52269**.

A motion was made by Commissioner Mitchell and seconded by Commissioner Saunders to receive and place on file the FY'17 Court Rental Costs as present by County Administrator Gomes. Mrs. Gomes indicated that the Schedule would be forwarded to Christopher McQuade by the end of the week.

Mrs. Gomes indicated that she wanted to review the identifiers for union and non-union employees in the annual budget. Some locations were putting grade & step numbers next to employee's names when they were not in a union or pay grid. She suggested that moving forward, she would like to see the elected names identified with a "(E)" next to their names and a "(NU)" for non-union employees-numbers no longer being used. Numbers would be used next to all other individuals who were union members with Union pay scales.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell it was voted to forward to the Treasurer's Office for payment, invoice #110418, dated July 1, 2017 from the **Massachusetts Municipal Personnel Association**, One Winthrop Square, Boston, MA 02110 in the amount of **\$250.00** for the annual membership dues for the County Administrator.

Vendor # 7658 charged to **13420-52243**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell it was voted to forward to the Treasurer's Office for payment, the Massachusetts Municipal Association membership application along with the annual dues check of **\$425.00** to be mailed to the **Massachusetts Municipal Association**, One Winthrop Square, Boston, MA 02110.

Vendor # 7657 charged to **13420-52243**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve and forward to the County Treasurer's Office for payment to **Lynch, Malloy, Marini, LLP**, 99 Longwater Circle – Suite 200, Norwell, MA 02061, **Invoice #51696** dated August 31, 2017, in the total amount of **\$3,115.00** for services rendered in connection with the audit for the year ended 6/30/16.

It is noted for vendor **2493** that this invoice is charged to **13420-52233**.

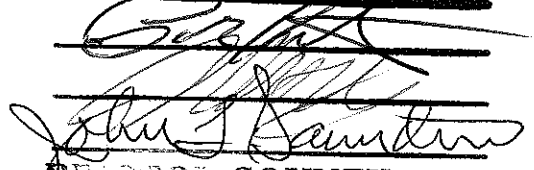
Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was unanimously voted in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, and the approval of Treasurer Christopher T. Saunders, to forward to the Treasurer's Office for payment, invoice dated October, 2017 from the **Mayflower Municipal Health Group**, P.O. Box 3390, Plymouth, MA 02361, in the amount of **\$409,511.06** for the County of Bristol Monthly Membership Premiums.

Vendor 6819 charged to **01-21581**                      **\$409,511.06**

A motion was made by Commissioner Saunders and seconded by Commissioner Mitchell to adjourn at 4:35 PM.

**APPROVED**

**DATE** 9-26-17



**BRISTOL COUNTY  
COMMISSIONERS**