

## THE COMMONWEALTH OF MASSACHUSETTS

## BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the seventh day of November A.D., 2017, by successive adjournments from the September term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also in attendance was Maria Gomes, Scott Aguiar, Peter Corriero and Edward Byrnes from NFP Consulting.

Meeting was called to order at 4:00 PM BY Chairman Kitchen.

A motion was made by Commissioner Saunders and seconded by Commissioner Mitchell to approve the payroll warrant for w/e November 4, 2017.

It was noted that warrant #'s 18039 and 18040 were reviewed and approved by the Commissioner's on October 31, 2017.

Received a notice from the Bristol County Agricultural High School regarding the following employment matters which were approved by the Commissioners on October 31, 2017:

- |                   |   |                      |
|-------------------|---|----------------------|
| 1. Adele G. Sands | Superintendent                          | effective 11/06/2017 |
| 2. Ryan Miranda   | Resignation: School Carpenter/Foreman   | effective 10/24/2017 |
| 3. Ryan Miranda   | Promotion: Facilities & Operations Mgr. | effective 10/25/2017 |

Received a notice from the Bristol County Agricultural High School regarding the following employment matter:

- |                        |                         |                      |
|------------------------|-------------------------|----------------------|
| 1. Margaret McGaughran | Substitute Senior Clerk | effective 11/08/2017 |
|------------------------|-------------------------|----------------------|

Received a notice from the Bristol County Commissioner's Office regarding the following employment matters:

- |                     |                              |                      |
|---------------------|------------------------------|----------------------|
| 1. Marc A. Pelissey | Custodian placed on FMLA     | effective 09/13/2017 |
| 2. Marc A. Pelissey | Custodian FMLA Completed     | effective 10/16/2017 |
| 3. Nelson Macedo    | Retirement: Senior Custodian | effective 11/04/2017 |

A motion was made by Commissioner Mitchell and seconded by Commissioner Saunders to approve the CP's as presented.

Upon motion of Commissioner Mitchell, and seconded by Commissioner Saunders, it was voted to approve the buyout of vacation, sick and compensation time to Nelson Macedo who retired from the County as a Senior Building Custodian on November 4, 2017. The buyout was in the amount of \$9,057.03.

It was voted to approve and accept the minutes of the County Commissioner's Meeting of Tuesday, October 24, 2017.

Upon motion of Commissioner Mitchell, and seconded by Commissioner Saunders, it was voted to approve the invoice #20098 for emergency repairs of a window at the top of the tower at 441 North Main Street, Fall River at

the currently leased to the Children's Museum as presented in the November 6, 2017 invoice from *Jose Cardozo Contracting Co.*, 150 Four Winds Drive, Fall River, MA 02720 in the amount of \$2,510.00.

Vendor #2893 to be paid from 10615-52269.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office for payment, invoice 200909, made payable to the National Association of Counties, PO Box 79007, Baltimore, MD 21279-0007 in the amount of \$500.00 for annual County Membership dues from 1/1/18 to 12/31/18.

Vendor #5819 to be paid from 13420-52234.

A motion was made by Commissioner Mitchell and seconded by Commissioner Saunders to receive and place on file the notice of the Annual MMA Convention which will be held in Boston on January 19 & 20, 2017. Ms. Gomes provided the Commissioners with the information to register if they were interested in attending.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the reimbursement of 75% of sick time used by Bristol County Commissioner's Office, County Administrator, Maria V. Gomes, in the amount of \$507.69.

It is noted this is a sick time buy back check which will be applied toward Ms. Gomes' sick time with Bristol County due to an automobile accident.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office for payment, invoice # 351 made payable to Patrick Vincent, 254 Fourth Street, Fall River, MA 02721 in the amount of \$12.50 for updates and changes to the County of Bristol Website.

To be paid to Vendor #7440 from account 13420-52234.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the quote #353 from Patrick Vincent, 254 Fourth Street, Fall River, MA 02721 in the amount of \$450.00 to re-design the County of Bristol Website.

To be paid to Vendor #7440 from account 13420-52234.

Commissioner Mitchell recommended that a new photo be taken of the Commissioners so that it could be put up on the web site.

There was a brief discussion about the Agricultural High School Building Project and the necessity to put together a packet to send to the Advisory Board. Commissioner Kitchen would provide a written version of what the newspaper posting should be, and he would also discuss with the building committee what type of document that can be assembled to send to the County's cities and towns. Administrator Gomes stated that communities were looking for some detail about the project.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the reimbursement request of a COBRA payment of \$2,390.52 to Adele Sands, Superintendent of the Bristol County Agricultural School.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the purchase of two (2) 26": Cub Cadet Snow blowers. One (1) to be paid from Account #10610-55599, Taunton

Superior Court and one (1) to be paid from the Taunton Registry of Deeds Account. Chairman Kitchen asked Ms. Gomes to confirm the purchase with Mr. Amaral.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the request of Scott Aguiar, Facilities Superintendent for the purchase of four (4) new Sanitaire upright vacuums and bags for the New Bedford Third District Court from WW Grainger Inc., 100 Grainger Parkway, Lake Forest, IL 60045-5201. Each vacuum will cost \$329.59, for a total of \$1,282.36.

Vendor # 2350 to be paid from 10618-55599.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted in accordance with the documentation received from Michelle Loranger, Executive Director, Children’s Advocacy Center of Bristol County, 58 Arch Street, Fall River, MA 02720, dated November 1, 2017, to approve and forward to the Treasurer’s Office, an invoice for expenses related to November rent only (all occupancy costs are included in the total rent cost) in the amount of \$2,916.00.

It is noted this is for vendor # 6891 and will be charged to 01000-54490.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to ratify the execution of the Agreement between the Executive Office for Administration and Finance, the Bristol County Retirement System and its Actuary, The Public Employee Retirement Commissioner (PERAC) Actuary, The Bristol County Treasurer and Bristol County by its Commissioners, which allows the retention of Deeds Excise monies to fund the Bristol County Sheriff’s Department unfunded liability for FY 2018.

It was noted that there would be a meeting of the County Personnel Review Board convened to discuss and review for clarification section A1 regarding Re-grade, Re-classification and upgrades, and address the Floating Holidays in section C7 of the Personnel Rules & Regulations.

A motion was made by Commissioner Saunders and seconded by Commissioner Mitchell to go into Executive Session with respect to collective bargaining, and to reconvene in Open Session.

A roll call vote was taken:

Commissioner Saunders Yes

Commissioner Mitchell Yes

Commissioner Kitchen Yes

Executive Session opened at 4:35 pm and adjourned to regular meeting at 4:54 pm.

One vote was taken in Executive Session.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to not make any personnel transfers at this time for Senior Custodian but to instead post the position of Senior Building Custodian, and with the anticipation of an internal promotion, also post a position for Custodian. Both positions would be located at the Third District Court in New Bedford.

A motion was made to adjourn at 4:55 pm.

**APPROVED**

**DATE** 11/21/2017

**BRISTOL COUNTY  
COMMISSIONERS**